



**WEST BENGAL STATE NGRBA PROGRAM MANAGEMENT GROUP
(WBSPMG)**

Urban Development & Municipal Affairs Department,
Govt. of West Bengal
"Unnayan Bhawan", 3rd Floor, DJ - 11, Sector - II, Block-A
Salt Lake City, Kolkata - 700 091

Memo No.6066-NGRBA/SPMG/Quotation-709/2023

Date:29.08.2024

Detailed e-Tender Notice

Tender No: 01/2024-25

Program Director, WBSPMG, State body for facilitating, implementation and monitoring of the NMCG program in West Bengal, invites e- Tender from reliable, experienced and resourceful Agencies who have successfully completed. i) One of similar nature of work of value not less than Rs 2.8 lakh during 5 (five) years prior to the date of issue of this quotation notice or (ii) completed 2 (two) similar nature of work, each of the work value not less than 2.1 lakh during 5 (five) years prior to the date of issue of this quotation notice or (iii) one single running work of similar nature of work which has been completed to the extent of 80% or more and value of which is not less than 3.5 lakh in any Govt. /Semi Govt. /Statutory or Local Bodies/Organization of repute.

Sl. No.	Name of Work	Estimated Amount put To tender (Inclusive of all taxes)	Earnest Money (Rs.)	Time of Completion
1.	Development of 2 Audio Visuals on i) Co-Treatment of Faecal Sludge in the functional STPs of West Bengal, ii) Re-use of Treated Waste Water for different purposes to ensure water balancing in River Ganga. (Scripting, Shooting Visual, Recording Byte & Interview, Audio Recording on Location, Voice Recording/Dubbing in Studio, Editing (Visual & Audio), Using Graphics, Animation, Special effect, Laying Background Music & Foley, Mixing the Audio-Visual product)	Rs. 7,00,000/-	Rs.14,000/- (Rupees Fourteen thousand only)	60 (sixty) days.

- While quoting rates, bidders are to consider all taxes, Cess and prevailing GST rates.
- Corrigendum/Addendum if any would be published on the website only.

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2. **Eligibility Criteria to participate in the tender** As stated above.
AND
Having sufficient qualified technical personnel (Degree or Diploma in Film making) with sound Knowledge and experience for a minimum period of 05 years in execution of similar nature of works.
AND
Having annual turnover of at least Rs. 10 Lakhs or above in any one year of last three Financial years
AND
Having valid GST, PAN Card, P.F, & E.S.I Registration Certificate etc. if required
3. **Documents to be Produced in support of Credential** A successful performance and completion certificate supplemented with work order along with payment certificate issued by an authorized officer.
(Ref: Sl. No. 2: Eligibility to participate in the tender). Besides this, following documents shall have to be furnished:
- Copies of valid PAN Card, GST, IT return for last 3 (Three) years, P.F & E.S.I Registration Certificate,
 - Bank statement showing transaction for the last financial year.
 - Copies of Audited Annual Accounts for F.Y. 2021-22, 22-23 & 23-24 are to be submitted in support of annual turnover.
 - List of Technical Personnel employed under the organization in details with names, qualification, experience and address with contact number.
 - List of all works in hand including total value of each works and percentage of work done (those works should be included in that list where final payments have not been done.)
 - Address for correspondence shall be preferably within Kolkata Metropolitan area together with Fax, Telephone nos., Contract mobile no. & Email no. of the Bidder.

All documents in original to be produced in due course of time as & when asked by the Tender Inviting Authority

4. **NOTE: No adverse report should be there against the bidder on any account against their organization for execution of any project work during last 5(five) years or working at present.**

5. **Date and Time Schedule: -**

Sl.No.	Particulars	Date and Time
a)	Date of publishing of N.I.T	03-09-2024
b)	Date of uploading of Tender Documents (online)	03-09-2024
c)	Documents download /sell start date(Online)	05-09-2024 (03:00 PM)
d)	Bid submission start date (Online)	05-09-2024 (05:00 PM)
e)	Date of Pre-Bid Meeting with the intending Bidders In the office of the WBSPMG, Salt Lake, Kolkata-700091.	11-09-2024 (01:00 PM)
f)	Documents Download/Sell End date (online)	26-09-2024 (04:00 PM)
g)	Bid Submission closing (Online)	26-09-2024 (04:00 PM)
h)	Bid opening date for Technical Proposals (Online)	28-09-2024 (04:00 PM)
i)	Date of uploading list for Technically Qualified Bidders (online)	To be notified later
j)	Date and Place for opening of Financial Proposal (Online)	To be notified later

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6. **Scope of work for Documentaries on Co-treatment of Faecal Sludge in operational STPs & Reuse of treated wastewater for various purposes**
- a) WBSPMG will produce two (2) documentaries as part of its IEC (Information, Education, and Communication) initiative with the objectives to create awareness for mitigating pollution in the river Ganga and maintaining water balance in it under the titles:
 - Co-treatment of Faecal Sludge in operational STPs in West Bengal.
 - Reuse of treated wastewater for various purposes
 - b) Scripts for the documentaries may be based on;
 - i. Co-Treatment of Faecal Sludge in the functional STPs of West Bengal.
 - For effective and comprehensive management of Sewage and Septage with an aim to reduce Faecal Coliform in River Ganga, Department of UD & MA, GoWB has framed and notified a policy on Faecal Sludge and Septage Management Policy for the Urban Areas in State of West Bengal vide Memo No. 33-UDMA/24011(99)/66/2021 dated 25.05.2022.
 - Two FSTPs each having a capacity of 30 KLD at Promodnagar are now fully operational for treating Septage from North Dum-Dum, South Dum-Dum, Kamarhati and Baranagar Municipalities.
 - Two Pilot projects (Siliguri and Kharagpur 30 KLD each) under supervision of IIT, Kharagpur are in the process of implementation.
 - More FSTPs are either in the tendering stage or under review by NMCG for the installation of standalone FSTPs in the state.
 - As of March 2024, a total of 2538.20 KL of septage has been co-treated in the operational STPs of Gayeshpur, Nabadwip, Barrackpore, Budge Budge, Halisahar, Chandannagar, and Chinsurah ULBs.
 - ii) Re use of Treated Waste Water for different purposes to ensure water balancing in River Ganga.
 - Managing wastewater is crucial for protecting water resources, including treatment to acceptable levels before discharging it into the environment.
 - The concept of water balancing and impact of re using of waste water for maintaining the flow of Rivers including River Ganga is also crucial for protecting water resources.
 - The National Water Policy of 2012 mandates the recycling and reuse of treated waste water and specifies standards for its treatment before reuse.
 - The National Urban Sanitation Policy (NUSP), under the Ministry of Housing and Urban Affairs, Government of India, sets a target of reusing 20% of urban wastewater.

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- Power tariff policy mandates thermal power plants within 50 kms of a city STP to off take all the treated waste water from the STP
 - UD & MA Department, GoWB has framed a policy "Treated waste water re-use policy of urban West Bengal in 2020. For re use of treated waste water.
 - In West Bengal, following areas have been identified for re use of treated waste water: Irrigation and agriculture, Community latrine and toilet flushing, Road cleaning, construction activities, Pisciculture, Car washing, Maintenance of parks gardens and developing urban landscaping, Rejuvenation of ponds, lakes, rivers and Emergency purposes for the fire brigade
 - Presently, State is utilizing treated waste water for the following purposes.

Pisciculture: Durgapur, EKW, Nabadwip, Murshidabad.

Gardening: Durgapur, Halisahar.

Road cleaning: NKDA.

- DVC has mapped the proposed STPs at Asansol & Durgapur for Re-use of treated waste water in their Durgapur Steel Thermal Power Station (DSTPS)
Action Plan is getting prepared for using treated water of Budge Budge STP in the CESC Thermal Power Station Unit at Budge Budge.
 - The WBSPMG is trying to reuse wastewater from more functional STPs in the state.
 - East Kolkata Wet Land (EKW): An internationally recognized natural STP. 910MLD domestic sewage is getting treated in a Natural Treatment System, which is being regularly re-used in Pisciculture (910 MLD).
- c) Documentaries would be of Five minutes duration each.
- d) The documentaries are to be developed so that flexibility would be there in using different segments of varying lengths for diverse audiences on different occasions. With respect to time duration, 15 Sec, 30 Sec, 1 Minute and Documentary as a whole may be considered.
- e) Both documentaries will be bilingual, with versions in English and Bengali, and subtitles in Bengali and English respectively

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- f) The output specifications of the Documentary Films Visual and Audio quality would be 4K and 5.1 digital surround sound (preferred sample rate 48 kHz, sample size 24 bites) along with [another copy] HD quality Visual and Stereo sound.
 - g) Visual (Movie including drone videography & still photograph), 2D and 3D animation template, Voice over, Byte, Interview of specialized & responsible persons, Foley, Location sound, Background music, Textual component etc. shall be the integral component of the documentary films.
 - h) During the various phases (Pre-production, Production and Post-production) of making the films, all creative and other major decisions would be made upon by the consultation with WBSPMG and subsequent approval thereto.
 - i) The script of the documentaries is to be written based on the concept note furnished above. However, members of the Technical Committee, UD&MA will be holding a pre-bid meeting with the prospective bidders to brief them and answer any queries raised by the prospective bidders in this regard.
 - j) The script of documentaries and primary drawing of 3D animation must be approved by the WBSPMG.
 - k) The voice over on the documentaries is to be given by an Artist having sufficient experience in the field. The Agency is to submit voice samples of at least 3 Artists for approval of one by the WBSPMG.
 - l) To ensure quality of the documentaries, Guidance and Instructions given by the WBSPMG is to be incorporated in course of making of documentaries and continuous consultation with WBSPMG is to be made so that no areas remain uncovered.
 - m) The logo to be used in the documentaries will be provided by WBSPMG in soft form.
 - n) Post Production is to be done as per requirement of WBSPMG.
 - o) Still Photography & Videography of the Film Making is to be provided by the agency during production stage.
 - p) The documentaries produced and submitted in draft form will be

screened before the Technical Committee, UD&MA department for review and acceptance.

- q) Interviews of the Officials / Experts to be selected by WBSPMG on the subjects are to be taken for incorporation in the respective documentaries. Bytes of local people would be used according to need.

7. Tender documents

A full set of tender documents consists of 2 Parts.

These are;

- i) **Part I** containing all documents in relation to the name of the firm applied for and credentials possessed by them along with all documents as depicted in Sl.No.3.

AND

All documents uploaded and distributed by Notice Inviting Authority and all correspondences made before opening of Financial Bid of the tender.

AND

- i. Form-I
ii. Affidavit as per given format
- ii) **Part II** containing following documents;
- a. Bid Price /Price Schedule (BOQ).

Validity of Bid: Shall be 1 year from the date of acceptance.

8. Withdrawal of Bid

A Bid once submitted shall not be withdrawn within the validity period. If any Bidder/Bidders withdraw his/their Bid(s) within the validity period then Earnest Money as deposited by him/them will be forfeited.

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9. **Acceptance of Tender** Lowest valid rate should normally be accepted. However, the tender accepting authority does not bind him to accept the lowest Bid and reserves the right to reject any or all of the Bids received without assigning any reason thereof. Letter of Intent (LOI) will be issued to the successful bidder.
10. **Intimation** The successful Bidder will be notified in writing of the acceptance of their Bid. The Bidder then becomes the "Contractor" and he shall forth with take steps to execute Formal Contract Agreement in appropriate Form and fulfil all his obligations as required by the Contract.
11. **Escalation of Cost** There will be no escalation in cost on contract price.
12. **Execution of Work** The Contractor is liable to execute the whole work as per direction and instruction of the WBSPMG.
13. **Payment** Payment will be made after successful completion of the work.
14. **Influence** Any attempt to exercise undue influence in the matter of acceptance of Bid is strictly prohibited and any Bidder whose sorts to this will render his Bid liable to rejection.
15. Persons having authenticated and having registered Power of Attorney may be considered lawfully be coming to be acting on and for behalf of the Bidder.
16. Sufficient care has been taken to avoid variance in between the contents of the uploaded/listed documents in the Bid documents. However, if there is any variance between the contents of different documents, the bidder should draw those in the notice of Tendering Authority. In case of any variances or discrepancies noticed by the bidder/contractor after opening of the tender, decision of the Tendering Authority shall be final and binding to the Contractor.
17. Imposition of any GST/duty/tax/rule etc. owing to change/application in legislations/enactment shall be considered as a part of the contract and to be adhering to by the Bidder/Contractor strictly.
18. In case of any dispute arising from any clauses of similar nature whatsoever, the decision of Notice Inviting Authority will be final and binding to the Contractor.
19. All usual deductions for taxes i.e. GST, ST, IT, and Labour welfare Cess etc. as applicable will be made from the bills from time to time
20. No conditional/incomplete Bid shall be entertained.

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21. In the event of e-Filing, intending bidder may download the tender document from the website www.wbtenders.gov.in, directly by using Digital Signature Certificate.
- (Scanned copy of Acknowledgement Slip of remittance of EMD is to be uploaded during the electronic submission of the tender).
- If the rate quoted by the bidder is found to be abnormally low, the bidder has to submit an additional performance security @10% of the quoted amount before issuance of the work order.
- Technical Bid & Financial Bid both will be submitted concurrently duly digitally signed in the Website www.wbtenders.gov.in Tender document may be downloaded from website & submission of Technical Bid/ Financial Bid as per Tender Schedule.
22. Earnest money will be deposited by the Bidder electronically (online) through his net banking enabled bank account observing F. Deptt, GoWB no 3975-F(Y) dated 28.07.2016.
23. The Bidder at the Bidder's own responsibility and risk is encouraged to visit and examine the site of STPs/FSTPs/Re-use of treated waste water works under control of WBSPMG and its Surroundings and obtain all information that may be necessary for preparing AUDIO-VISUALS for the work as mentioned in the Notice Inviting Tender. The cost of visiting the site shall be at the Bidder's own expense. Traffic management during execution shall be the responsibility of the Agency at his/her/their risk.
24. During scrutiny, if it is come to the notice of the tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that bidder will not be allowed to participate in the Tender and that application will be out rightly rejected without any prejudice.
25. Before issuance of the work order, the tender inviting authority may verify the credential & other documents with the original of the lowest bidder if found necessary. After verification, if it is found that such documents submitted by the lowest bidder is either manufactured or false, in that case, L.O.A. / work order will not be issued in favour of the bidder under any circumstances.
26. The various documents comprising the full set of tender documents are complementary to one another and are to be taken as parts of a complete whole and mutually explanatory.
27. Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any tender for and on

behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such tender. The power of attorney shall have to be registered in accordance with the provisions of the Registration Act,1908.

INSTRUCTION TO TENDERERS/BIDDERS

1. Registration of bidder:

Any bidder willing to take part in the process of e-tendering will have to be enrolled and registered with the Government e-procurement system, through logging onto www.wbtenders.gov.in. The bidder is to click on the link for e-tendering site as given on the web portal.

2. Submission of Tender:

2.1 General process of submission

Tenders are to be submitted online through the website stated. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Bidders are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal. The Bidders shall carefully go through the documents and prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. He needs to fill up the rate of item in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Bidders should specifically take note of all the addendum / corrigendum related to the tender and upload the latest documents as part of the tender.

2.2 Technical Proposal

The Technical Proposal should contain scanned copies and/or declarations in the following standardized form at sin two covers (folders).

A Technical File (Statutory Cover) containing:

- i. Application for Tender (Vide Form-1) (to be submitted in 'Forms' folder)
- ii. Notice Inviting Tender (NIT) (to be submitted in 'NIT' folder)

iii. Affidavit by the Bidder as given format.

iv. Earnest Money Deposit (EMD)- Scanned copy of remittance details of Bank instruments towards EMD as prescribed in the NIQ, (to be submitted in 'EMD' folder) should be uploaded with the statutory cover.

Note: Tenders will be summarily rejected if any item in the statutory cover is not uploaded.

B. Document (Non-Statutory Cover) containing

i. Certificates:

- 1) Professional Tax (PT), submission Challan and PAN Card details.
- 2) GST registration certificate. (Non-production of the document will result in GST deduction as per prevailing rules).
- 3) Bank statement showing transaction for the last financial year.

ii. Company Details:

No joint ventures or consortium will be considered for participating of this tender. **All credentials shall solely be in the name of applicant firm.**

1. Trade License for Applicant Firms.
2. Memorandum of Articles for Limited Companies

iii. Credential:

Credential Certificate issued by an authorized officer to be submitted in 'Credential' folder. The scanned copy of the Certificate should be uploaded with the non-statutory cover and the hard copy **should preferably be submitted** along with the non-statutory documents.

iv. Balance Sheet:

Audited Balance Sheets and I.T Return of last 03 (three) financial years with auditor's certificate regarding annual turnover from contracting business in each year.

(If the company was setup less than three years ago, balance sheet for the no. of years since inception is to be submitted).

v. Addenda/Corrigendum's: if published.

Note: Contractors are to keep track of all the Addendum / Corrigendum issued with a particular tender and upload the same digitally signed along with the NIQ. Quotations submitted without the Addendum/Corrigendum will be informal and liable to be rejected.

vi. Others: Any other documents found necessary

Note: Failure of submission of any one of the abovementioned documents will render the tender liable to summary rejection.

vii. The bidder should not have record of poor performance or they should not have been blacklisted by any employer during the last five years prior to the date of the NIT. Such abandonment or punishment will be considered as disqualification towards eligibility.

3. Financial Proposal:

Bill of Quantities (BOQ): The contractor is to quote the rate online through computer in the space marked for quoting rate in the BOQ (*only downloaded copies of the above documents are to be up loaded, virus scanned and digitally signed by the contractor*).

3.1 Submission of scanned copy of Earnest Money Deposit.

a) Mode of Payment:

Earnest money will be deposited by the Bidder electronically (online) through his net banking enabled bank account observing F. Deptt, GoWB no 3975-F(Y) dated 28. 07. 2016.

a. *Time of submission*: The scanned copies of remittance details towards EMD should be uploaded electronically latest by last submission date of tender.

4. Opening and evaluation of tender:

4.1 Opening of Technical Proposal

- a) Technical proposals will be opened by the Tender inviting authority or his authorized representative electronically from the website stated above, using their Digital Signature Certificate.
- b) **The scanned copies of remittance details towards cost of tender documents and EMD should be uploaded electronically latest by last submission date of tender.**
- c) Bidders may remain present at the time of opening if they so desire.
- d) Cover (Folder) for Statutory Documents will be opened first and if found in order, Cover (Folder) for Non-statutory Documents will be opened. If there is any deficiency in the Statutory Documents, the tender will summarily be rejected.
- e) Then on-statutory documents in hard copy should be submitted if found necessary.
- f) Decrypted (transformed into readable formats) documents of the Non-statutory

Cover will be evaluated to finalize eligible bidders.

4.2 Tender Evaluation Committee (TEC):

Tender evaluation committee will evaluate Bid proposals of the ten bidders.

4.3 Uploading of summary list of technically qualified Bidders.

Pursuant to scrutiny of technical details of prospective bidders, Technical Evaluation committee will shortlist the eligible bidders provisionally. They will be called for making presentation before the committee on a specified date on audio visual works done previously and submitted as credential. Based on presentation made by the provisionally selected bidders, technical evaluation committee will prepare a final list of eligible bidders which will be uploaded in the web portals.

i. In making evaluation, the Committee may call the bidders and seek clarification/information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated time frame, their proposals will be liable for rejection.

4.4 Opening and evaluation of Financial Proposal:

- (i) Financial proposals of the bidders declared finally technically eligible by the Tender Evaluation Committee will be opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed date.
- (ii) The encrypted copies will be decrypted and the rates will be read out to the bidders remaining present at that time.
- (iii) After opening of the financial proposal, the preliminary summary result containing inter-alia, name of bidders and the rates quoted by them will be uploaded.
- (iv) If the Tender Accepting Authority is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering down of rate, he may after having the comparative statement checked, upload the final summary result containing the name of contractors and the rates quoted by them.

5. The Tender Accepting Authority may ask any of the bidders to submit analysis to justify the rate quoted by those bidders.

6. Acceptance of Bid:

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons.

6.1 Execution of Formal tender after acceptance of tender:

The bidders, whose bid is approved for acceptance, shall within 15 days of the receipt of Letter of Acceptance (LOA) by him, will have to execute 'Formal Agreement with the Tender Accepting Authority in two copies in the form prescribed by WBSPMG.

6.2 The NIQ shall form a part of the contract agreement:

On acceptance of the bid, the successful bidder shall have to sign the contract consisting of NIT, instruction to bidders, special terms and conditions, specification, BOQ, Rate quoted, LOA, Tender Form-I and any related correspondences and Minutes of Meetings.

7. Refund of Earnest Money of the unsuccessful Bidders(s)

Earnest money deposit of unsuccessful bidders will be refunded observing F. Deptt, GoWB no 3975-F(Y) dated 28. 07. 2016.

7.1 Payment:

Payment will be made after successful completion of work but no claim for delay in payment will be entertained.

8.0 Security Deposit:

- i) The Earnest Money deposited by the lowest bidder (here in after shall be called the contractor) shall be converted into security deposit.

The authority making payment shall deduct such sum which together with the Earnest Money already deposited and converted into security deposit, shall amount to 10%. Payment will only be released after successful completion of the work.

9. Defect Liability (03 months):

- a. The contract will have the Defect liability for a period of 3 (three) months period from the date of successful completion of the work.
- b. Prospective Bidder shall have to execute the work in such manner so that appropriate service level of the work under improvement is to be carried out during progress of the work and/ or during Defect Liability Period from the date of successful completion of the work up to the entire satisfaction of the WBSPMG. If any defect / deficiency is detected during this period as mentioned above the contractor shall make the same good at his own expense to the satisfaction of the of the WBSPMG. Security Deposit shall be refundable only after expiry of three months from the actual date of completion of work.

10. Withdrawal of Tender:

Bidder, the rate of which is found lowest after opening of the financial bid, withdraws his bid before acceptance; action shall be taken against the bidder as per relevant Rules of GoWB. In addition, his Earnest Money Deposit will stand forfeited to WBSPMG. Moreover, he shall be disqualified for making any tender to the WBSPMG for a minimum 3 years.

Copy of such order should invariably be communicated to the Nodal Officer, e-Governance of UD&MA Department with a request to upload the same in the Departmental website.

For any queries / clarification regarding the uploading of documents and tendering process please contact WBSPMG,

West Bengal State NGRBA Program Management Group (WBSPMG), "Unnayan Bhawan", Block-A, 3rd Floor, DJ-11, Sector -II, Salt Lake City, Kolkata - 700 091.

Email: [spmг.programdirector@gmail.com](mailto:spmg.programdirector@gmail.com) / apd.wbspmg@gmail.com

11. REJECTION OF BID:

The Employer (tender accepting authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for Employer's (tender accepting authority) action.

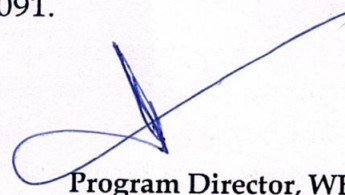
The bidder who's Bid has been accepted will be notified by the Tender Inviting and Accepting Authority through acceptance letter/ Letter of Acceptance.

12. COPIES OF AGREEMENT:

The successful bidder will have to submit 2 (Two) sets (Including the original copy submitted at the time of tendering) of the Contract Documents including all correspondence within 7 (seven) days from the date of receipt of the Letter of Acceptance of Tender. Failure to do so within the specified time will constitute a breach of Contract rendering the Contract liable to termination with forfeiture of Security Deposit to the extent of the amount of Earnest Money with the Tender.

13. Pre-Bid Queries:

The intending bidders have to submit their queries in written to the Tender Inviting Authority at the time of pre-bid meeting to be held at Unnayan Bhavan in the office of WBSPMG, Salt Lake, Kolkata-700091.



Program Director, WBSPMG



**WEST BENGAL STATE NGRBA PROGRAM MANAGEMENT GROUP
(WBSPMG)**

Urban Development & Municipal Affairs Department,
Govt. of West Bengal
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Salt Lake City, Kolkata - 700 091

Memo No.6066/1(12)-NGRBA/SPMG/Quotation-709/2023

Date:29.08.2024

Copy forwarded for information to:

1. PS to Hon'ble MIC, Department of UD&MA, GoWB
2. Chief Executive Officer, KMDA.
3. Executive Chairperson, WBSPMG & Secretary, UD&MA Department, GoWB.
4. Senior Special Secretary, UD&MA Department
5. Director, SUDA
6. Assistant Project Director, WBSPMG
7. Director (Finance & Admin), WBSPMG
8. The Director General, GAP Wing, W&S Sector, KMDA
9. The Chief Engineer, GAP Wing, W&S Sector, KMDA
10. The Chief Engineer, E/M Sector, KMDA
11. Communication & Public Outreach Co-Ordinator, WBSPMG
12. Sr. P.S. to the Secretary, UD & MA Deptt., GoWB.

Program Director, WBSPMG



WEST BENGAL STATE NGRBA PROGRAM MANAGEMENT GROUP
(WBSPMG)

Urban Development & Municipal Affairs Department,
Govt. of West Bengal
"Unnayan Bhawan", 3rd Floor, DJ - 11, Sector - II, Block-A
Salt Lake City, Kolkata - 700 091

FORM I

APPLICATION FOR

TENDER NO

To
Program Director,
WBSPMG,
Salt Lake, Kolkata -

Tender No.....

Dear Sir/Madam

Having examined the Statutory, Non-statutory & NIQ documents, I/We hereby like to state that I/we will fully accept all your conditions and offer to execute the work as per Tender no and Serial no. stand above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, bill of quantities and addenda.

Dated this ___ day of _____ 202

Full name of applicant: _____

Signature: _____

In the capacity of: _____

Duly authorized to sign bids

For & on behalf of (Name of Firm): _____

(In block capitals or typed) Office address:

Telephone no(s) (office): _____

Mobile No. _____

Fax No. _____

E-mail ID: _____

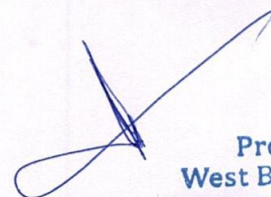
Affidavit Format submitted by the Bidders

One Affidavit before Notary will have to be submitted mentioning the correctness of the documents and Declaration of penalty, debarment etc. faced by the declarant under any Govt/Semi-Govt/Autonomous body/Institution/local body

Points/Declaration to be furnished in the AFFIDAVIT

- i) I (Name), Son of (Father's Name), residing at (Residential Address) having office at (Business Address) do here by solemnly affirm and declare as follows:
- ii) Partnership Details:
- iii) Reference NIT No, Sl. No.
- iv) All Documents submitted by me are genuine, authentic, true and valid.
- v) All information furnished are true to the best of my knowledge & behalf. Department has got full right to cancel the same with penal measure, if any, in case any of the statements is proved to be false.
- vi) Neither any penalty or debarment was made against me nor against the firm in any way at any Govt./Autonomous Body/Institution.
- vii) That I am a citizen of India.
- viii) All the instructions and terms & conditions of the NIQ and all other documents related to this tender produced by the Notice Inviting Authority time to time shall be complied without any deviation.

All above statements are true to the best of my knowledge and belief.



**Program Director
West Bengal State NGRBA
Program Management Group**