

To
The Programme Director
West Bengal State, Programme Management Group (SPMG)
Unayan Bhavan, DJ-II, Sector-II, 3rd Floor Block A
Salt Lake, Kolkata- 700091

Sub: Administrative Approval and Expenditure Sanction for the project on "Upgradation/Renovation of Ghats & Crematoria at Katwa, Kalna, Agradwip & Dainhat, in West Bengal" under Namami Gange Programme at an estimated cost of Rs. 5.00 Crore (Five Crores only).

Sir,

I am directed to convey the Administrative Approval and Expenditure Sanction for the project on "Upgradation/Renovation of Ghats & Crematoria at Katwa, Kalna, Agradwip & Dainhat" in West Bengal at an estimated cost of **Rs. 5.00 (Five Crores only)** with 100% central funding under Clean Ganga Fund with the following major project components:

S. No.	Ghat	Work
Katwa		
1	Ballavpara Jetty / Ferry Ghat	U&R
2	Burning Ghat	U&R
Kalna		
3	Narshkumar & Military Ghat	U&R
4	Ferry Ghat	U&R
Agradwip		
5	Narshkumar & Military Ghat	U&R
6	Ferry Ghat	U&R
Dainhat		
7	Ferry Ghat	U&R

U&R- Upgradation & Renovation

- The summary of project cost is given at **Annexure-I**.
- Administrative Approval and Expenditure Sanction for the project is granted subjected to the conditions as per **Annexure – II**.
- The period of completion of the project is 9 (Nine) months from the date of this sanction, including bidding process and award of work. The bidding process and award of work for the project to be completed within 6 months from the date of AA&ES failing which the AA&ES may stand cancelled.
- The Executing Agency i.e. Kolkata Metropolitan Development Authority (KMDA), entrusted to take up the entry level activities pertaining to Ganga Rejuvenation in the identified towns in West Bengal along river Ganga.
- The observations of NMCG, TPA should be complied by the Executing Agency (KMDA) at the time of finalization of bid document/ at the time of execution of the works.
- The cost towards O&M of the project assets, post commissioning, for 6 months has been included in the project scope. O&M beyond project scope i.e. after 6 months shall be the responsibility of State Government/ ULB at its own cost.
- KMDA may get in touch with the local authorities / West Bengal SPMG to ensure that there are no overlaps with the works being undertaken by Government of West Bengal and obtain necessary NOCs including land availability from the State required for the project before awarding the contract.

9. Any procurement of goods, works and consultancy if required by KMDA as part of implementing the project proposal shall be made strictly as per the prevailing procurement guidelines of Govt. of India/ NGRBA framework.
10. Proper signage need to be included in every Ghat and suitable plantation and landscaping work should be undertaken on the Ghats and surrounding areas. Provide embankment protection, toilets & change room, dustbins.
11. The organization engaged for O&M should have revenue generation mechanism in place for sustaining the O&M activities.
12. Safety of pilgrims who will use the proposed Ghats for bathing to be ensured with inclusion of safety chain and a warning mark indicating the depth of river beyond the safe bathing point.
13. TPA has recommended the work at the cost of Rs. 8.58 Cr including DPR preparation & PMC and EMP charges. However, Executive Committee directed that the AA&ES will be issued for Rs. 5 Cr (as approved in Clean Ganga Fund) including 8% DPR preparation and PMC charges. However EC has agreed that based on the cost of construction at the time of completion revised AA&ES may be issued depending upon the expenditure incurred subjected to completion of works as mentioned in AA&ES only.
14. The funds for expenditure on the schemes would be debit able to the 'Clean Ganga Fund' account of the NMCG. The NMCG/Government of India reserves the right to withdraw the sanction at any stage, if it is convinced that the fund has not been properly utilized or appropriate progress is not being made.
15. In case of violation of any of the conditions of the letter of award or in case of closure or dissolution of the executing agency, the Government shall take possession of all the assets of the organization acquired out of the Government funds and use them in any manner deemed appropriate or to recover from the organization the value of such assets at its discretion.
16. This AA&ES is issued based on the appraisal and sanction of the Executive Committee (EC) vide its 15th meeting held on 28th August 2018, and under the financial powers delegated vide Statutory Order published vide Notification of Ministry of Water Resources, River Development and Ganga Rejuvenation dated 7th October 2016, with the approval of Director General- National Mission for Clean Ganga and concurrence of Executive Director (Finance) vide Dy. No. ED(F)/2018-19/785 dated 19/9/2018.

Yours faithfully,



(Nityananda Ray)
Deputy Secretary, SMD

Copy forwarded for information & compliance of below mentioned conditions to:-

- 1) The Chief Secretary, Government of West Bengal Nabanna, 13th Floor, 325 Sarat Chatterjee Road, Mandirtala Shibpur, Berhampore- 711102.
- 2) Secretary UD & MAD Government of West Bengal Nagarayan, Sector-I, Block- DF-8, Bidhan Nagar, Kolkata- 700064
- 3) Chief Executive Officer, Kolkata Metropolitan Development Authority (KMDA), Unnayan Bhavan, DJ-II, Sector-II, 3rd & 4th floor, Block G, Salt Lake, Kolkata- 700091.

Conditions

- i. State has to explore and engage a suitable agency (NGO /Socio-cultural agency / ULB / Gram Panchayat) during this six months period to takeover O&M from 7th month onwards.
- ii. State authorities must also explore to get an endowment created through some private trust/fund (with financial support coming in from public, ashrams, industries, institutions, NGOs, etc.) to take care of the O&M expenditure of the assets created on Ghats and Crematoria beyond GOI support period.
- iii. Measures such as engaging the Ashrams, Matths, industries, NGOs, Institutions etc. for adoption of certain ghats and crematoria by them may be explored and encouraged by State.
- iv. Land, wherever applicable, will have to be provided by the State Government.

Copy forwarded for information to:-

- 1) PS to Hon'ble Minister of WR, RD&GR, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001
- 2) PPS to Secretary, MoWR, RD&GR, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001
- 3) PS to Director General, NMCG
- 4) PS to ED(A)/ED(P)/ED(F) /ED(T)
- 5) NMCG Officials / Sanction File /Computer Cell, MIS, NMCG,



(Nityananda Ray)
Deputy Secretary, SMD

Annexure-I

Cost estimates for Upgradation/Renovation of Ghats & Crematoria at Katwa, Kalna, Agradwip & Dainhat, in West Bengal

S. No.	Location	Cost of Woks (In Rs. Crores)
1	Katwa	1.16
2	Kalna	1.16
3	Agradwip	1.16
4	Dainhat	1.16
	Sub Total	4.63
Centage		
5	Cost of project preparation @ 4%	0.19
6	Cost of supervision @ 4%	0.19
	Grand Total	5.00

The project cost must include the warranty period. Taxes to be charged extra as applicable.



**Conditions on Administrative Approval & Expenditure Sanction for the project on
"Upgradation/Renovation of Ghats & Crematoria at Katwa, Kalna, Agradwip &
Dainhat" in West Bengal**

1. General & Technical Conditions:

- i. Kolkata Metropolitan Development Authority (KMDA) will work as an Executing Agency (EA) for implementing the project and shall be responsible for overall planning, management and effective implementation of the project at state level in support of State Project Management Group (SPMG) and in coordination and consultation with the ULB.
- ii. KMDA and the State authorities will explore the institutional framework and O&M plan during execution and DLP period.
- iii. The Central Government will provide 100% funding support (as per Cabinet approval of Namami Gange Program) for this project including first 6 months of operation and maintenance (O&M) cost post commissioning.
- iv. KMDA may get in touch with the local authorities / West Bengal SPMG to ensure that there are no overlaps with the works being undertaken by Government of West Bengal.
- v. KMDA may send a copy of the DPR to State including SPMG-West Bengal.
- vi. KMDA shall ensure to compliance with observation of TPA & NMCG at the time of finalization of bid documents and submit compliance response to TPA observations and EC conditions.
- vii. The activities proposed under the project shall conform to all Environmental Legislations, any judicial orders in force at the site of work and the NGRBA programme framework.
- viii. KMDA shall obtain all the statutory clearance/permission/licenses directly, required from different Government and civic bodies for implementation of the project.
- ix. Detailed design & implementation of the works should be based on extensive survey. Proper investigation, should be carried out before execution to achieve economy in the proposal as well as to avoid any shortfall in the design.
- x. Develop a safety plan for each contract. All injuries and, or safety violations should be reported to a designated Safety Officer.
- xi. All personnel engaged on construction shall be imparted with adequate and regular training for quality construction of the works.
- xii. Any cost overrun or time over run will be brought in the notice of NMCG. Decision of cost overrun and time overrun will be granted based upon discussion in Executive Committee (EC) of NGRBA. Cost overrun if any will be borne by the Central Government.
- xiii. KMDA shall follow all the prevailing government norms GFR and CVC guidelines, as amended, for selection of "contractors" and executing the works.
- xiv. Progress of implementation of the project shall be closely monitored by KMDA in coordination support from State Government of West Bengal/SPMG and ULB /Gram Panchayat so as to ensure that the project is completed within the stipulated period of time.
- xv. Regular monitoring of the project implementation in accordance with NGRBA framework.
- xvi. The fund shall be strictly spent for the items agreed as per the AA&ES and should not utilized for funding any other items/activities.
- xvii. The project will be implemented by KMDA and will call tenders for its execution as per the prevailing procurement guidelines of Government of India/NGRBA Framework.



- xviii. Environment Management Plan (EMP) as agreed in the DPR to be included in the bid document.
- xix. Guidelines issued by MoF and other governing organizations regarding disaster management as applicable be adhered to during project execution.
- xx. NMCG may depute any person or Third Party Inspection (TPI) agency for the purpose of monitoring the work and accounts of KMDA for the present scope of work.
- xxi. KMDA shall follow the press-policy as per the MoU agreed between both the parties.
- xxii. The progress (physical & Financial, including funds utilization certificates) needs to be reported by KMDA to NMCG on regular basis and as and when requested.
- xxiii. KMDA need to follow all the observation of NMCG, and Third Party Inspection (TPI) agency, if any during the project implementation.
- xxiv. All components of the project shall be completed within specified time limits and the resources and outputs and outcomes are to be ensured as envisaged in the approved project Completion Report that shall be submitted to NMCG on completion of the project.
- xxv. Any additional component relevant for project or any component require modification or deletion, may be added or modified or deleted as the case may be, only with the prior approval of the NMCG.
- xxvi. Staff that may be employed for preparation or execution of the programme by KMDA are not to be treated as employees of the NMCG. The deployment of such staff at the time of completion or termination of the project will not be the concern or responsibility of the NMCG.
- xxvii. All data, records, documents and material related to the project shall be stored properly and catalogued by KMDA for reference and retrieval including regular uploading /disclosure/updating of such data on website.
- xxviii. KMDA shall ensure that all provisions of the RTI Act are adhered to as far as information pertaining to the project is concerned.
- xxix. KMDA will ensure before awarding of work that land is under their possession and free from encumbrances.
- xxx. Consent of ULB/Gram panchayat shall be taken before award of work.
- xxxi. Any defect arising during DLP shall be corrected by the KMDA without any additional cost to NMCG.
- xxxii. Conditions/commitment indicated in the Executive Committee Memo. Minutes and other documents including those to be fulfilled before start of the programme shall be strictly adhered to in the project implementation and management.


2. The release of funds is subject to the following terms and conditions:-

2.1 Annual Plan and Procurement Plan:

- i. Procurement Plan (if any) shall be prepared by the KMDA as per NGRBA framework /MoU.
- ii. KMDA shall furnish to NMCG annually a report of its work within three months from the closing of the respective financial years.

2.2 Financial Aspects:

- i. Funds shall be made available to the agencies strictly as per the 'Financial Management Manual (FMM)' of the NGRBA programme framework.
- ii. The SPMG/ULB shall take all necessary legal and executive measures to ensure adequate resources are available for operation & maintenance of the assets created under the Project to fulfill its mandate.



- iii. KMDA is not permitted to seek or utilize funds for the same purpose from any other organization (Government, semi-Government, autonomous or private) without prior approval of the NMCG.
- iv. The sanctioned cost of the project will be met from the 'Clean Ganga Fund' - component of Namami Gange Programme. The sanctioned amount should be spent exclusively thereon as per the scope of the project and within the stipulated time. For carrying forward any work(s) /activities beyond time limit and / or modification in the project scope, prior approval of the NMCG should be obtained.
- v. It is the responsibility of the SPMG/KMDA/ULB to ensure that the assets are exclusively used for the purpose for which funds are sanctioned and to maintain the assets and their records properly.
- vi. All the assets acquired/created out of the central funds shall not be disposed of, encumbered, or utilized for any purpose other than that for which sanctioned without prior approval of NMCG.

2.3 Audit:

- i. The Comptroller & Auditor General of India (the External Auditor) at his discretion shall have the right of access to the project related books and accounts of the KMDA for the purpose of Audit.
- ii. The books of accounts of the executing agency, relating to this letter of award, shall be open to Audit by any authorized officer of NMCG or any other person authorized by NMCG in this regard.
- iii. The overall auditing arrangements to cover both periodical internal and annual external audit of project shall be ensured as per the 'Financial Management Manual (FMM)' of the NGRBA programme framework.

2.4 Flow of Funds:

- i. The funds for the execution of projects shall be released from Clean Ganga Fund (CGF). WB SPMG shall open a separate bank account for receiving funds from Clean Ganga Fund. SPMG has to provide utilization certificate of funds duly signed by the competent authority.
The following details may be kept updated from time to time to enable electronic remittance:-
- ii. Bank account details of WBSPMG, both in figures and words, to NMCG and Clean Ganga Fund.
- iii. MICR Code and IFSC Code of the Bank Branch (es).

2.5 Submission of Monthly and Quarterly Physical Progress Report (MPPR/QPPR):

- i. The Monthly Physical Progress Reports (MPPRs) shall be submitted by the 10th day of every month regularly by the KMDA to the NMCG in a mutually developed format. The Quarterly Physical Progress Report (QPPRs) shall be submitted to the NMCG within 30 days from the end of each quarter.
- ii. The signing officers will indicate her/his name and designation in full in capital letters and commencement of processing the case, ink-signed MPPR must follow by Post.
- iii. Consistency between physical progress and expenditure shall be maintained and reasons for substantial variations i.e., more than 10% shall be appropriately explained against each item.

2.6 Submission of 'Accounting and Financial Reports (AFR)' by the EA:

- i. The EA shall furnish monthly 'Accounting and Financial reports (AFRs)' by the 10th day of every month with all relevant documents and materials as per the 'Financial



- Management Manual (FMM) of the NGRBA programme framework after commencement of the project to the NMCG.
- ii. The 'Accounting and Financial Report (AFR)' in standard format, to be developed by the EA in consultation with NMCG, shall be signed and stamped by the Head of the Accounts Department and Head of the Organization, KMDA.
 - iii. The name and designation of the officers signing the AFR shall be clearly mentioned in full and in capital letters. While AFR submitted by fax will be acceptable for commencement of processing the case, ink –signed AFR must follow by Post.
 - iv. As part of the AFR, the EA shall submit the following to the NMCG:
 - (a) Invoices of suppliers /contractors against which online payment instruction issued by the EA in the previous month.
 - (b) A list of invoices received and not paid during the previous month.
 - (c) A list of contracts signed during the previous month.

2.7 Inspection and Monitoring:

- i. The NMCG may depute any person to visit the KMDA/project site for the purpose of monitoring its work and project accounts. Full cooperation shall be provided by the KMDA to the persons deputed for inspection.
- ii. The NMCG may appoint agency (ies) for third party inspection (TPI) / evaluation of the project.
- iii. The executing agency (EA) shall maintain separate audited accounts for the project and the same shall be open for inspection by NMCG.
- iv. Mission Directorate, NMCG and SPMG- West Bengal will monitor the overall progress of the project periodically.

