

F. No. T-15/2017-18/050/NMCG

Government of India

Ministry of Jal Shakti

Department of Water Resources, River Development and Ganga Rejuvenation

National Mission for Clean Ganga

1<sup>st</sup> Floor, Major Dhyan Chand

National Stadium New Delhi – 110002

Dated: 12<sup>th</sup> January 2023

To,

Project Director

SPMG West Bengal

Unnayan Bhavan, DJ-11, Sector-II,

3<sup>rd</sup> floor Block A, Salt Lake, Kolkata-700091

**Sub: Administrative Approval and Expenditure Sanction for the project on "Pollution Abatement work for Rejuvenation of River Adi Ganga, Kolkata, in West Bengal State, at a cost of Rs. 653.67 Crs (Rupees Six Hundred Fifty-Three Crores and Sixty-Seven Lakhs only) including O&M under DBOT mode.**

Sir,

I am directed to convey the Administrative Approval and Expenditure Sanction (AA&ES) for the above mentioned projects with 100% funding under the Central assistance subject to meeting the conditions prescribed by Executive Committee (EC) to Kolkata Municipal Corporation (KMC) as an Executing Agency. The project was considered by the EC of NMCG in its 46<sup>th</sup> meeting held on 23.12.2022.

2. Kolkata Municipal Corporation (KMC), in accordance with this AA&ES may invite the tenders on Design Build Operate Transfer (DBOT) basis under EAP (World Bank) funded project.

3. EC approved the proposal for according Administrative Approval and Expenditure Sanction (AA&ES) for Pollution Abatement work for Rejuvenation of River Adi Ganga, Kolkata, West Bengal for an estimated amount of **Rs 653.67 Crores** including O&M (**Rs. 199.60 Crs**) to be implemented on (DBOT) mode, with 100% central sector support under EAP (World Bank) budget head of Namami Gange Mission – II and expenditure incurred will be booked under the component (A) Nirmal Ganga (1) infrastructure development and asset creation (i) pollution abatement management-sewage infrastructure-DBOT project. The major project components are as per: -

- S&D Network – 23505 Mtr
- STPs, - 3 nos. (10 Mld, 11.60 Mld, 3.5 Mld)
- Pressure Main (including 4 nos. of Trestle Bridge)- 25952 Mtr
- Sewage pumping stations (new)- 7 nos.
- Mini sewage pumping station (new)- 5 nos.
- Renovation of existing SPS- 11 nos.
- New Penstock Gates – 6 nos.
- Upgradation / renovation of Penstock Gates -68 nos.
- O&M for 15 Years (to be reviewed after 7 years)

4. The summary of project cost is given below. The component-wise details are given in Annexure-I.

Sl. No	Description of Work	Estimated Cost ( in Cr)
<b>A</b>	<b>Costs to be borne by Central Government</b>	
<b>1</b>	Capital Works Cost including GST	454.07
	O&M cost including GST	199.60
	<b>Total Project Cost</b>	<b>653.67</b>

5. It is clarified that revised AA&ES on the final project value will be issued at appropriate stage on approval of project by Executive Committee (EC) of NMCG after identification of successful bidder and signing of agreement, if required.

6. The tender works may be awarded within 6 months from the date of issue of AA&ES, failing which the AA&ES may stand cancelled.

7. Administrative Approval and Expenditure Sanction for the project is granted subjected to the conditions as per Annexure -II.

8. State need to submit a revised DPR before bidding, based on compliance to the observations of TPA, World Bank and NMCG observations and recommendations.

9. The grantee institution i.e. State Programme Management Group (SPMG), is an agency of the State Government constituted with the objective of serving as the dedicated institution for effective implementation of the Namami Gange Programme/NGRBA programme activities at the State level, and the State is responsible in the long term for the conservation and health of the State's stretch of the river Ganga.

10. The compliance with the observations of TPA, World Bank and NMCG will be ensured by KMC. Further, KMC may ensure that there are no overlaps with the works being undertaken by GOWB and obtain necessary NOCs, including land availability, from the State required for the project before awarding the contract.

11. Any procurement of goods, works and consultancy if required by KMC as part of implementing the project proposal shall be made strictly as per the prevailing procurement guidelines of NMCG/Govt. of India/NGRBA framework.

12. The sanctioned cost of the project will be borne from the EAP (World Bank) budget head of Namami Gange Mission -II, and expenditure incurred will be booked under the component "Nirmal Ganga- Infrastructure Development and Asset Creation- Pollution Abatement Management - Sewerage Sewage Treatment Plants."

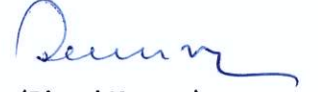
13. The funds for expenditure on the schemes would be debit to the EAP (World Bank) account of the NMCG. The NMCG/Government of India reserves the right to withdraw the sanction at any stage, if it is convinced that the fund has not been properly utilized or appropriate progress is not being made.

14. The NMCG/Government of India reserves the right to withdraw the sanction at any stage, if it is convinced that the fund has not been properly utilized or appropriate progress is not being made.

15. In case of violation of any of the conditions of the letter of award or in case of closure or dissolution of the executing agency, the Government shall take possession of all the assets of the organization acquired out of the Government funds and use them in any manner deemed appropriate or to recover from the organization the value of such assets at its discretion.

16. This AA&ES is issued based on approval of the Executive Committee (EC) vide its 46<sup>th</sup> EC meeting held on 23<sup>rd</sup> December, 2022, with the approval of Director General, National Mission for Clean Ganga vide Note no. 63 dated 06.01.2023 and concurrence of Executive Director (Finance) vide Note No. 61 dated 03.01.2023.

Yours faithfully,



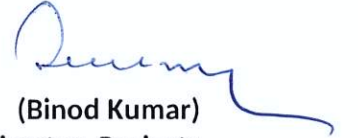
**(Binod Kumar)**  
**Director, Projects**

**Copy forwarded for information & compliance of below mentioned conditions to: -**

- 1) The Chief Secretary, Government of West Bengal, Nabanna ,13th Floor, 325, Sarat Chatterjee Road, Mandirtala Shibpur, Howrah-711102
- 2) Municipal Commissioner, Kolkata Municipal Corporation 5, S.N.Banerjee Road, Kolkata700013,

**Copy forwarded for information to: -**

- i. PS to Hon'ble Minister (MoJS, DoWR, RD&GR), Shram Shakti Bhawan, N. Delhi-110001
- ii. PPS to Secretary, MoJS, DoWR, RD&GR, Shram Shakti Bhawan, New Delhi-110001
- iii. PS to Director General, NMCG
- iv. Executive Director (Projects, Finance, Technical, Admin), NMCG, N. Delhi
- v. NMCG Officials / Sanction Folder /Guard File/Computer Cell, MIS/ NMCG.



**(Binod Kumar)**  
**Director, Projects**

**Annexure-I**

S. No.	Items	Quantities	Cost (Lakhs)
1	2	3	
<b>A</b>	<b>Items on which centage is admissible</b>		
<b>2</b>	<b>S&amp;D Network</b>		
	<b>By open excavation</b>		
	RCC NP <sub>3</sub> , 600 to 2000 mm	7533 m	6315.46
	DWC HDPE, 400 to 500 mm	4078 m	781.54
	SW Pipe, 150 to 225 mm	4809 m	61.94
	By micro tunnelling, 400 to 2000 mm	4587 m	3490.92
	New Covered drain	1648 m	154.22
		<b>22,655 m</b>	
	RCC U-Tras (Suti Khal)	850 m	746.95
	New Penstock Gates	6 nos.	2570.54
	Upgradation / renovation of Penstock Gates	68	
	<b>Sub total</b>		<b>14121.57</b>
<b>3</b>	<b>Sewage pumping stations</b>		
	<b>New SPS</b>		
	<b>New LS (7 nos.)</b>	Mld 2040/2055	
(a)	Briji Road PS	8.56/10.0	500.00
(b)	Naktala LS	3.73/4.07	300.00
(c)	Bansdroni PS	10.50/11.50	575.00
(d)	Rathtala LS	0.67/0.73	150.00
(e)	Moor Avenue LS	12.94/14.14	707.00
(f)	Canal Road LS	4.4/4.8	360.00
(g)	Chetla PS	12.12/12.56	628.00
	Central Control Room (CCR)	2 Nos	1493.02
	<b>New Mini PS (5 nos.)</b>	Mld 2040/2055	
(a)	Mini LS at Rishikesh Colony	0.32/0.35	150.00
(b)	Mini LS at Chandi Ghosh Road	4.58/4.66	350.00
(c)	Mini LS at Shyam Bose Road	1.16/1.20	150.00
(d)	Mini LS at Madan Pal Lane	1.86/1.90	150.00
(e)	Mini LS at Naktala	2.45/2.50	150.00
	<b>Renovation of existing SPS</b>		
	PS, 11 nos.	Mld 2040/2055	
(a)	Kalitala LS	1.36/1.48	150.00
(b)	Kamdahari LS	5.02/5.49	150.00
(c)	Usha Gate LS	1.23/1.34	150.00

(d)	Izzatullah LS	2.20/2.40	150.00
(e)	Charu Avenue LS	3.26/3.50	150.00
(f)	Kalighat PS	8.41/9.19	150.00
(g)	Sashi Sekhar Bose Road LS	5.43/5.93	150.00
(h)	Thackery Road LS	3.08/3.36	150.00
(i)	Hastings LS	3.93/4.30	150.00
(j)	Siriti LS	11.95/13.06	150.00
(k)	Kudghat LS	1.04/1.14	150.00
	<b>Sub total</b>		<b>7313.02</b>
	<b>Rising main</b>		
<b>4</b>	Rising mains, 100 to 700 mm, MS pipes	25,952 m	5635.47
	Trestle bridges	4 nos.	125.52
	<b>Sub total</b>		<b>5760.99</b>
	<b>STPs</b>		
<b>5</b>	STP, including office building, lab & equipment, boundary wall, campus development, water supply, drainage, sewerage, internal & external electrification, disinfection, DG set, SCADA and Online monitoring system etc.		
	STP at Brij road	10 Mld	1750.00
	STP at Bansdroni	11.6 Mld	2030.00
	STP at Golf Garden	3.5 Mld	700.00
	<b>Sub total</b>	<b>25.1 Mld</b>	<b>4480.00</b>
	<b>Basic Capital Cost (A)</b>		<b>31675.58</b>
<b>B</b>	<b>Centage</b>		
	Cost of project preparation up to 4% as per NGRBA guidelines on basic capital cost (maximum)		1261.60
	Cost of project supervision up to 4% as per NGRBA guidelines on basic capital cost(maximum)		1261.60
	<b>Sub Total (B)</b>		<b>2523.20</b>
<b>C</b>	<b>Items on which no centage is admissible</b>		
	O&M cost for 15 years, excluding power & Fuel		10875.60
	Power & Fuel charges for 15 years		7126.05
	Transmission line & Power Connection		858.00

	Undertaking Preparatory Survey, Review the design and redesign; Necessary soil stabilization work; Shifting of underground utilities; Re-construction of boundary walls; Restoration of any government or private land etc.; Compensation for shop owners and any habitants etc.	-	3602.44
	Environmental Sanitation and Management Plan		580.00
	Communication and Public Outreach		100.00
	Governance and Accountability Action Plan (GAAP)		50.00
	GST @ 18% on basic cost (A)		5701.60
	Labor cess @ 1% on basic cost		316.76
	GST @ 18% on O&M cost & Power Connection, excluding power & fuel		1957.61
e	<b>Sub Total (C)</b>		<b>31168.05</b>
	<b>Total cost of project</b>		<b>65366.83</b>
	<b>Say in Crores</b>		<b>653.67</b>



**Annexure-II**

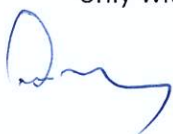
**Specific conditions on Administrative Approval and Expenditure Sanction for the project on "Pollution Abatement work for Rejuvenation of River Adi Ganga, Kolkata in West Bengal State"**

- i. The State Govt. should ensure the availability of land in their possession before bidding of works and cost for land will be borne by state government, a copy of the Land NOC to be shared with NOC prior to publication of NIT.
- ii. All infrastructure projects need to conduct project specific IEC activities and detailed plan for such activities to be submitted to NMCG.
- iii. "Namami Gange" signage to be placed at all the project sites approved under Namami Gange programme.
- iv. Cost of getting statutory clearances will be provided as a reimbursement on the basis of supporting documents.
- v. Specific clause shall be kept in the bid document for the preparation of construction specific ESIA and ESAMP report and no construction work should start without prior approval of NMCG;
- vi. GST as applicable shall be paid extra and adequate provision shall be kept in the bid document to invite bid with GST inclusive cost. However, in AA&ES GST component has been indicated.
- vii. State Government shall ensure that after implementation of this project, no I&D gates need to repair and no untreated drains will fall in the river Ganga from the town.
- viii. State Govt. need to expedite the bidding process for the project. The entire bidding process including award of work for the project shall be completed within 6 months from the date of issue of AA&ES.
- ix. Any cost escalation over and above the sanctioned cost attributable to Govt. of West Bengal, including due to delay in land acquisition, change in scope post project approval etc., will be borne by the State Government concerned.
- x. Conditions/ commitments indicated in the Executive Committee Memorandum, Minutes and other documents including those to be fulfilled before finalizing the bid document(s) shall be strictly adhered to in the project implementation and management. KMC will ensure fulfillment of such conditions before finalizing the bid(s) by the EA. Copies of EC Memorandum, Minutes and other related documents are already circulated.
- xi. The project has been considered to be funded under EAP component (World Bank funded).
- xii. The original sanction T-15/2017-18/050/NMCG dtd. 17th August 2017 has been withdrawn.



## 1.0 General Conditions:

- i. 'West Bengal, State Programme Management Group (SPMG), which is a registered society, shall be responsible for coordination with the KMC, Kolkata Municipal Corporation and other State Level Institutions for overall planning, management and effective implementation of the project at state level.
- ii. The KMC shall be the Executing Agency (EA) for the project to be implemented under (DBOT) mode. As the per provisions laid down in the NGRBA programme framework, under the guidance of the SPMG, and overall monitoring of the National Mission for Clean Ganga (NMCG) KMC shall work in close coordination and consultation with the concerned ULB for successful implementation of the project.
- iii. The project will be executed in Design Build Operate Transfer (DBOT) basis and needs to be suitably aligned with the 'Strategic Sanitation Plan'/ 'City Sanitation Plan'/ 'Master Plan' for, Kolkata Municipal Corporation. Also, synergy shall be ensured with other Central/State sponsored programme like JnNURM, UIDSSMT etc. in the city of Kolkata Municipal Corporation to avoid any overlap / duplication.
- iv. While the AA&ES costs include estimated O&M costs for 15 years, the O&M arrangements will be reviewed after 7 years based on the measures taken by State Government to ensure sustainability of the Project.
- v. Operation & Maintenance (O&M) of gates is the primary responsibility of state government and state is already operating the existing gates. The cost towards Operation and Maintenance (O&M) may be funded by state from own fund.
- vi. The project is to be implemented within 30 months from the date of issue of AA&ES as per the implementation schedule given in Annexure-IV. All the bidding activities and award of work to be completed within 6 months.
- vii. SPMG, KMC and ULB shall not carry out the foundation stone lying/ inaugural function of the said project without consent of NMCG as its 100% central funding and requires many formalities to be observed prior to foundation stone lying / inaugural functions.
- viii. State Government/ Executing Agency shall generate wastewater flow data (drain), wastewater characteristics and river water quality monitoring through actual monitoring and analysis at regular intervals (at-least monthly basis).
- ix. The activities proposed under the project shall conform to all Environmental Legislations, any judicial orders in force at the site of work and the NGRBA programme framework.
- x. Standard procedure as indicated in the CPHEEO manual on Sewerage & Sewage Treatment and codes of practice of BIS will be strictly followed.
- xi. Progress of implementation of the project shall be closely monitored by the State Government of West Bengal /SPMG so as to ensure that the project is completed within the stipulated period of time.
- xii. All components of the project shall be completed within specified time limits and the resources and outputs and outcomes are to be ensured as envisaged in the approved project. Completion Report shall be submitted to NMCG on completion of the project.
- xiii. Any additional component relevant for project or any component require modification or deletion, may be added or modified or deleted as the case may be, only with the prior approval of the Competent Authority.





- xiv. Staffs that may be employed for preparation, execution or operation of the project by the EA are not to be treated as employees of the SPMG/ NMCG. The deployment of such staff at the time of completion or termination of the project will not be the concern or responsibility of the SPMG/ NMCG.
- xv. Optimal utilization of the assets relating to the project and created under Ganga Action Plan or any other Central/ State Plan shall also be ensured by the SPMG/ EA/ ULB.
- xvi. All data, records, documents and material related to the project shall be stored properly and catalogued by the SPMG/ EA for reference and retrieval including regular uploading/ disclosure/ updating of such data on website.
- xvii. The State/ SPMG/ EA shall ensure that all provisions of the RTI Act 2005 are adhered to as far as information pertaining to the project is concerned.
- xviii. The State/ SPMG/ ULB shall ensure that public is informed in the State/ city of Kolkata, regarding implementation of the project and soliciting their co-operation and views as applicable.
- xix. For the provisions made under IEC activities, the SPMG shall make suitable arrangements with Kolkata Municipal Corporation for executing the 'Communication and Public Outreach' programme under its supervision towards sensitization of people for abatement of pollution and conservation of river Ganga.
- xx. Conditions/ commitments indicated in this Approval, Executive Committee Memorandum, Minutes and other documents including those to be fulfilled before finalizing the bid document(s) shall be strictly adhered to in the project implementation and management. The SPMG will ensure fulfillment of such conditions before finalizing the bid(s) by the EA. Copies of EC Memorandum, Minutes, appraisal reports, observations and other related documents are already circulated.
- xxi. Kolkata Municipal Corporation shall be the Urban Local body (ULB) responsible for ensuring commitment to ownership, commitment to reforms for sustainable O & M, and community involvement.
- xxii. The actual project cost shall be the awarded cost. If the awarded cost is within the sanctioned estimated cost then state government is not required to take NOC from NMCG, however work could be awarded only after approval of funding agency.
- xxiii. Any project cost overrun or time overrun will be brought in the notice of NMCG. Decision of cost overrun and time overrun will be granted based upon discussion in Executive Committee (EC) of NMCG.
- xxiv. All the specific conditions and generic conditions mentioned in the AA&ES are to be complied by the SPMG through their Executing Agency. The SPMG will ensure fulfillment of such conditions before finalizing the bid(s) by the EA.
- xxv. The project has been considered to be funded under EAP component (World Bank funded).
- xxvi. NMCG logo and name to be inscribed at strategic locations.
- xxvii. Use of solar based electricity, including generation of photovoltaic electricity in the vacant areas of STPs, pumping stations and roof tops of buildings may be explored. Alternatively, the RESO (Renewable Energy Supply Company) may be approached for investing in solar systems and obtaining committed fixed price power on lowest PPA for 25 years. This should also reduce O&M substantially.



- xxviii. A sludge management plan may be prepared, particularly given the size of the Project in terms of treatment capacity.
- xxix. Compliance with water quality norms for STP outflows, conforming to NGT order dated 31.3.2019, and other environmental norms (such as compliance with prescribed noise level etc.) may be ensured.
- xxx. Reuse of 20 percent treated water, as mandated in NMCG guidelines, may be ensured. In addition to using the treated water for irrigation purpose, efforts may also be made to identify thermal power plants within 50 KM radius of STPs, and to tie up with them for use of treated water, as provided in M/o Power notification dated 28.01.2016.
- xxxi. State Government may get the assets insured against fire, nature calamities etc. at their own cost after suitable risk assessment.
- xxxii. State Government makes provisions for proper maintenance of the asset beyond 15 years. State Government may impose suitable sewage cess / tariff/ tax and sewer connection fees on the beneficiaries, and to keep them in a corpus to meet O&M costs.

**2.0 The release of funds is subject to the following terms and conditions: -**

**2.1 Annual Plan and Procurement Plan:**

- i. The Annual Plan and yearly Procurement Plan shall be prepared by the month of November every year for the next financial year as per the provisions made in the NGRBA programme framework and submitted by the SPMG to the NMCG for necessary approval and budget allocations.
- ii. The SPMG shall furnish to the NMCG annually a report of its work within three months from the closing of the respective financial year.

**2.2 Financial Aspects:**

- i. Compliance of guidelines/procedures of World Bank from time to time shall be ensured by the State Government / Implementing Agency.
- ii. Subsequent release of the GOI share of the project cost will be in appropriate installments upon production of IUFR duly signed by the authorized signatory, production of Expenditure Statement and Progress Report showing progress in respect of provision installment in terms of percentage.
- iii. The Implementing Agency shall furnish monthly expenditure statements in the prescribed forms from the commencement of the project. These should be submitted by the 20th of the following month. The forms/ formats of monthly expenditure statements shall be provided in due course.
- iv. The Implementing Agency shall furnish to the NMCG an Interim Unaudited Financial Report (IUFR) in respect of grants-in-aid received during the various quarters.

1st Quarter	April-June	15th August
2nd Quarter	July-September	15th November
3rd Quarter	October-December	15th February
4th Quarter	January-March	15th May



### **2.3 General Financial Rules, 2017:**

All relevant provisions of General Financial Rule, 2017, as amended from time to time, will be applicable to grantee organization.

### **2.4 Audit:**

- i. The Comptroller & Auditor General of India at his discretion shall have the right of access to the project related books and accounts of the Executing Agency for the purpose of Audit.
- ii. The books of accounts of the Executing Agency, relating to this letter of award, shall be open to Audit by any authorized officer of NMCG or any other person authorized by NMCG in this regard.
- iii. The overall auditing arrangements to cover both periodical internal and annual external audit of project shall be ensured as per the 'Financial Management Manual (FMM)' of the NGRBA programme framework.
- iv. SMCG to ensure that all financial documents related to the project are maintained by the EA for submission to NMCG/ Audit on demand.

### **2.5 Flow of Funds:**

- i. Assignment Limits to SPMG-West Bengal are allocated by the National Mission for Clean Ganga from time to time as per the Treasury Single Account (TSA) System, based on projected fund requirements. Funds for the present project will be made available by the SPMG-West Bengal from the overall assignment limit. The objective of the TSA is to ensure "just in time release" and eliminate/ reduce parking of funds at all levels of project implementation.
- ii. The TSA guidelines prohibit transfer of funds by Autonomous Bodies (ABs)/ Sub-ABs to their own Bank Accounts as this is akin to acting like one's own vendor. SPMG will, therefore, ensure that no assignment limit is transferred to their Bank Accounts, and all payments from Assignment Limits are made directly to executing agencies/ vendors/ contractors.
- iii. SPMG will ensure that no parking of fund happens while transferring fund from SPMG to the executing agency and from executing agency to contractors/ vendors. Such transfer must be effected "just in time", and should be as reimbursement of bills raised/ submitted.
- iv. Since the fund flow is based on "just in time release", there should not be any accrual of interest on grants-in-aid received from NMCG. However, any interest earned on the grant received from NMCG/ GoI should mandatorily be remitted back to NMCG immediately after finalization of accounts for depositing the same to the Consolidated Fund of India.
- v. The assignment limit allocated to SPMG-West Bengal will lapse at the end of financial year.
- vi. Allocation of assignment limit to SPMG is not counted as expenditure under TSA. Only final payment to executing agency/ contractor/ vendor is counted as expenditure. Hence all Bills raised by the EA should be settled immediately.

### **2.6 Submission of Utilization Certificate**



- i. The quarterly Utilization Certificates (UCs) in respect of grant-in-aid received during various quarters shall be furnished by the SMCG to the NMCG in the prescribed format (GFR 12-A), duly signed and stamped by the Head of the Organization and Chief Finance Officer, within 30 days from the end of quarter.
- ii. The subsequent allocation of Assignment Limit will be made based on Utilization Certificate/ Expenditure Statement of the previously allocated assignment limit.
- iii. The UCs, in addition to the financial progress, should also indicate physical progress/ outcomes achieved, in the format circulated vide DO No. FN-18011/1/2022/ ED (F)/NMCG dated 10.10.2022 from Executive Director (Finance), NMCG.

#### **2.7 Submission of Monthly and Quarterly Physical Progress Report (MPPR / QPPR):**

- i. The Monthly Physical Progress Reports (MPPRs) shall be submitted by the 10th day of every month regularly by the Executing Agency to the NMCG in a mutually developed format. The Quarterly Physical Progress Report (QPPRs) shall be submitted to the NMCG within 30 days from the end of each quarter.
- ii. The signing officers will indicate her/his name and designation in full in capital letters and commencement of processing the case, ink-signed MPPR must follow by Post.
- iii. Consistency between physical progress and expenditure shall be maintained and reasons for substantial variations i.e., more than 10% shall be appropriately explained against each item.

#### **2.8 Submission of Accounting and Financial Reports (AFR) by the EA:**

- i. The EA shall furnish monthly 'Accounting and Financial reports (AFRs)' by the 10<sup>th</sup> day of every month with all relevant documents and materials as per the 'Financial Management Manual (FMM)' of the NGRBA programme framework after commencement of the project to the SPMG and by the 20<sup>th</sup> day of every month regularly by the SPMG to the NMCG.
- ii. The 'Accounting and Financial Report (AFR)' in standard format, to be developed by the EA in consultation with SPMG, shall be signed and stamped by the Head of the Accounts Department and Head of the Organization, KMC.
- iii. The name and designation of the officers signing the AFR shall be clearly mentioned in full and in capital letters. While AFR submitted by fax will be acceptable for commencement of processing the case, ink-signed AFR must follow by Post.
- iv. As part of the AFR, the EA shall submit the followings to the SPMG:
  - v. Invoices of suppliers/ contractors against which online payment instructions issued by the EA in the previous month.
  - vi. A list of invoices received and not paid during the previous month.
  - vii. A list of contracts signed during the previous month.

#### **2.9 Inspection and Monitoring:**

- i. The 'West Bengal State Ganga Council' shall ensure close monitoring and evaluation of progress of the project, and also monitor implementation performance of the EA.
- ii. City level Citizen's Monitoring Committees (CMC) shall be constituted in the Kolkata city to serve as a transparency mechanism on flow of project /programme related information to citizens and key stakeholders and to garner their feedback on project /programme processes, as described in the NGRBA programme framework. Social audit



will be conducted by the CMC as per the provisions of the NGRBA programme framework.

- iii. NMCG may depute any person to visit the SPMG/ EA for the purpose of monitoring its work and accounts of the SPMG. Full co-operation shall be provided by the EA to the persons deputed for inspection.
- iv. Time and cost overrun leading to delay in implementation of projects is viewed with serious concern by the Central Government and as per instructions contained in Cabinet Secretary's D.O. letter No. 261/1/10/2000-Cabinet, dated June 4, 2001 read with Planning Commission's D.O. letter No. O-14015/2/98-PAMD, dated 19.08.1998 (kindly visit NGRBA website/ 'Project Monitoring' for details), mandatory review of the project must be carried out from time to time so as to assess the expenditure trend and time schedule of the project and appropriate action against those responsible for delay shall be taken, in accordance with the instructions.
- v. The Director General, NMCG may monitor overall progress of project periodically from time to time.



